

PLATTE COUNTY SHERIFF'S OFFICE

NOW HIRING

DIRECTOR OF COMMUNICATIONS

The Platte County Sheriff's Office is currently accepting resumes for the position of Director of Communications for its 9-1-1 PSAP located in Platte City, Missouri. The Director of Communications is primarily responsible for the supervision and coordination of 16 communications officers who are engaged in receiving emergency or nonemergency calls, dispatching personnel and equipment, and providing pre-arrival instructions to callers for the 23 public service agencies serving Platte, Clay, Clinton, and Buchanan Counties.

A full description of the duties and responsibilities is included as an attachment in this posting along with a notice of posting for internal and external applicants. You may apply by submitting the online application or by emailing your resume to jeffreysbanks@plattesheriff.org.

SALARY AND BENEFITS

The position of Director of Communications is an exempt position with an annual salary range of **\$75,000.00 to 95,118.00** based on experience and qualifications.

Benefits include the following:

- Twelve (12) annual paid holidays
- Six (6) paid vacation days during your first twelve months, increases to Twelve (12) days after 12 months of service. Future increases as scheduled by years of service.
- Two (2) retirement plans (LAGERS L-12 and CERF)
- Deferred Compensation Program with employer matching
- Medical Plan Options (MPR/ United Healthcare)
- Life Insurance
- Dental Insurance (Delta)
- Required Uniforms and Equipment Provided – Uniform Maintenance Allowance after first 12- months of service.
- Paid Military Leave
- Tuition Reimbursement Program
- VA/OTJ Programs for qualified veterans

MINIMUM QUALIFICATIONS

- Must be a U. S. citizen or lawfully authorized alien worker.
- Must have a high school diploma or GED (Bachelor's Degree or Higher is Preferred).
- Must Possess at least three (3) years of supervisory experience.
- Five (5) or more years related experience and/or training in public safety communications or an equivalent combination of education and experience is preferred.
- Must Possess a valid Driver's License.
Must not have been convicted of any felony offense, domestic violence crimes, or other crimes that would make the applicant unsuitable for employment.
- Must be willing and able to perform all the tasks required of the job for which you are applying.
- Must be willing to have a criminal history and driver's license check performed annually, at a minimum, and more frequently if needed.
- Must successfully complete an extensive background investigation and drug screen test.
- Must successfully complete all pre-employment interviews and tests.

HIRING PROCESS

The Platte County Sheriff's Office applicant screening process consists of the following steps:

- Employment Application / resume submission
- Personal History Questionnaire
- Truth-Verification Examination (CVSA)
- Oral Board Interview
- Extensive Background Investigation
- Medical Examination
- Drug Screening.
- Psychological Exam.

ABOUT PLATTE COUNTY MISSOURI

Platte County is located in beautiful northwestern Missouri and is part of the greater Kansas City metropolitan area. Platte County is approximately 427 square miles in size and has a population of approximately 107,000. Along with the unincorporated areas, Platte County also contains the communities of Parkville, Riverside, Platte City, Weston, as well as parts of the City of Kansas City. Platte County is home to the Kansas City International Airport (KCI) and contains 3 major interstate highways. Platte County is one of Missouri's fastest growing counties for both residential and commercial development while still having top rated school districts.