

WEST AMWELL TOWNSHIP POLICE DEPARTMENT

150 ROCKTOWN - LAMBERTVILLE ROAD
LAMBERTVILLE, NEW JERSEY 08530

POLICE DISPATCH: (609) 397-1100
POLICE HEADQUARTERS/RECORDS: (609) 397-5875



EMERGENCY: DIAL 911
FAX NUMBER: (609) 397-8801

West Amwell Township Code 38-71. Police officer.

Under direction, during an assigned tour of duty, on foot or in a vehicle, the police officer patrols a designated area to prevent crime; to provide protection for persons and property; to assure observance of law and to apprehend lawbreakers; to provide assistance to persons as necessary; or is assigned to tasks consistent with a particular or educational expertise.

A. Shall exercise authority consistent with the obligations imposed by their oath of office and in conformance with the policies of the Department.

B. Is accountable to superior officers and is responsible for obeying all legitimate orders.

C. Shall coordinate their efforts with other members of their shift and the Department, and shall communicate to their superiors and coworkers all information necessary to achieve the maximum of Department objectives.

D. Shall report for duty and all other assignments punctually at specified times, physically fit, neatly and properly groomed and with prescribed equipment.

E. Shall familiarize themselves with administrative policy and procedures and within his area of responsibility provide service necessary for the:

(1) Prevention and suppression of crime. (2) Protection of life and property. (3) Apprehension and prosecution of property. (4) Preservation of the peace. (5) Enforcement of regulatory measures. (6) Provision of miscellaneous field services.

F. Shall conduct themselves in accordance with high ethical standards, on and off-duty, and shall, by study and observation, become familiar with laws and ordinances and improved techniques and ideas which will enable them to improve their performance.

G. Shall maintain all equipment assigned to them in functional and presentable condition.

H. Shall thoroughly familiarize himself with his post or zone. He shall be familiar with all public businesses, offices and their entrances, exits, skylights, fire escapes and other possible means of escape. While making security checks of doors, they shall familiarize himself with the locations of safes and night lights. Changes in night lights will be particularly noticed.

I. Shall, during the tour of duty, continuously patrol every part of their post or zone giving attention to and frequently rechecking locations where the crime hazard is great. As far as possible, they shall not patrol their post or zone according to any fixed route or schedule but shall alternate frequently and backtrack in order to be at the location least expected.

J. Shall, when a door or window is found open under suspicious or unusual circumstances on any tour or duty, make a thorough investigation and determine, if possible, whether a burglary or other crime has been committed and whether the door or window can be secured. They shall, if necessary, summon assistance to examine the premises and to secure such doors and windows. They shall notify their immediate superior and, if possible, the property owner. Under

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circumstances indicating that an intruder is still inside the building, the officer discovering the same should immediately summon assistance and then stand guard. When the assistance arrives, he may enter and search the building.

K. Shall, when the occasion demands it, courteously but firmly question persons on the public streets as to their names, addresses, reason for being on the street and other matters relative to the circumstances. In all cases, good judgment and discretion should be used in making a decision to arrest.

L. Shall familiarize themselves with their assigned areas and provide a diligent patrol inspecting public and licensed premises.

M. Shall give particular attention to places where vice violators might congregate. They shall use every lawful means to suppress the illegal activities of such persons, prosecute them and require all such establishments to be conducted in accordance with municipal ordinances and state laws and shall report all violations.

N. Shall, as motorized and foot police officers, be charged with the enforcement of all provisions of local and state traffic codes. Failure to take appropriate action in traffic violation cases is considered neglect of duty.

O. Shall carefully investigate all complaints on or near their post or zone which are brought to their attention by citizens. They shall take suitable action in those cases which come under their jurisdiction and inform interested parties of the laws or ordinances relative to the particular complaint or incident. If the legal remedy of the complaint lies outside of the jurisdiction of the Police Department, they shall advise the complainant accordingly and refer them to the proper authority.

P. Shall, when assigned to motorized patrol, pay strict attention to all regular radio transmission.

Q. Shall conduct a thorough investigation and report clearly and concisely all facts concerning incidents or crimes which occur and of which they have knowledge during their duty tour, or which they may observe or become involved in while off duty.

R. Shall ensure the civil treatment and observance or rights of all coming under the scope of his authority.

S. Does related work as required