

# CITY OF STAMFORD, CONNECTICUT www.stamfordct.gov

## **Police Officer Recruitment and Employment**

The City of Stamford is now accepting applications for the position of Police Officer. This position is general duty police work involving responsibility for the protection of life and property; the prevention, detection and investigation of crime; and for maintaining law and order. Assignments are received from superior officers and are carried out in accordance with established police rules and procedures. Police Officers must use their own judgment and act without supervision in meeting emergencies.

### Annual Salary: \$72,881 to \$95,327

#### **Minimum Qualifications**

To be considered for employment as a police officer with the *<u>Stamford Police Department</u>*, applicants must:

- Be a U.S. Citizen
- Be at least 21 years old at the time of appointment (applicants who have not reached their 21<sup>st</sup> birthday will be able to take the written test but will not be considered for appointment until their 21<sup>st</sup> birthday).
- Have a high school diploma or equivalency
- Have a valid Motor Vehicle Operator's license (upon hiring)
- Have no Class A misdemeanor or B misdemeanor criminal convictions or any act of perjury or false statement.
- Have no felony convictions
- Must be of good moral character and reputation.
- Meet or exceed the Cooper Institute 40% Physical Performance Standard in the four basic tests of the pre-employment Physical Ability Assessment to obtain a Complete Health and Injury Prevention (CHIP) Card.
- Must take and obtain a passing score of 70% or better on the CT Police Chief's Association exam (<u>https://www.policeapp.com/Police-Associations/CPCA-Consortium/</u>)
- Must meet department medical standards for Police Officer Candidates.

### **Residency Points**

The City of Stamford wishes to promote the recruitment and hiring of city residents. Candidates who are residents of the City of Stamford will have five (5) points added to their earned score on the CT Police Chiefs Association exam. Candidates requesting residency points must provide proof that they have been domiciled in the City of Stamford, Connecticut for a period of at least 12 months prior to the date of the receipt of application for the entry level police officer exam.

### Veteran's Points

Veteran's points will be added to a final passing score (maximum score=100 points) to veterans who have completed active military service with an honorable discharge or a discharge under honorable conditions. Form DD-214 is required to verify military service and the right to receive veteran's points.

### Benefits

The City of Stamford employee benefits include:

- Health, Dental and Vision Insurance
- Defined Benefit Plan
- Vacation, Sick and Personal Leave Time
- Deferred Compensation
- Group Life Insurance
- Tuition Reimbursement
- Language Stipend

### **APPLICATION PROCESS**

#### **Initial Steps to Becoming a Police Officer**

Notice: Closing Date is December 31, 2024.

Online application must be completed through www.policeapp.com.

#### Step One

• Determine whether you meet the department's minimum qualifications.

#### Step Two

 Obtain a valid Complete Health and Injury Prevention (CHIP) Card by registering to take the Physical Ability Assessment online at <u>https://www.certifyfit.com/test-</u> <u>schedule</u>. Assessments may also be scheduled by call (203) 235-5865. The current fee for taking the assessment is \$115.

#### Step Three

 Apply and take the CPCA exam online at <u>https://www.policeapp.com/Police-</u> <u>Associations/CPCA-Consortium/</u>. The current fee is \$95. Candidates who have taken the CPCA and obtained a passing score of 70% or better within the past six months will be considered.

#### Step Four

• An eligibility list is established of all candidates who have passed the agility and written examinations. List is valid for one year or until it is exhausted; whichever comes first.

### PHASES OF HIRING PROCESS

#### **Overview**

The phases listed below are intended to serve as a general guideline for informational purposes only.

### Phase I

- Physical Ability Assessment/C.H.I.P. card; good for six (6) months. Fee is \$115.
- Written Examination. Fee for written examination is \$95 (plus Police App Service Charge of \$35).
- Eligibility List

#### Phase II

- Conditional offer of employment
- Background questionnaire
- Document review, fingerprinting and photography

#### Phase III

- Medical examination and drug screen
- Background investigation
- Polygraph
- Psychological evaluation

#### Phase IV

- Candidate review
- Selection
- Physical Ability assessment
- Hiring Probationary appointment
- Police Academy

#### Phase V

- Post academy Training
- Field training and Evaluation
- Certification as Police Officer
- Eighteen months probationary period upon certification

If you fail to appear for any part of the hiring process your name will be removed from any further consideration.

Questions can be answered by calling Rosemarie Frager, HR Manager, Human Resources Division via email at <u>rfrager@stamfordct.gov</u> or phone (203) 977-4068 or fax (203) 977-4075 or the Stamford Police Department Recruiting Team via email to <u>spdrecruiting@stamfordct.gov</u> *This information is intended as a guide to the recruitment process and not a complete description of the process.* 

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact Rosemarie Frager at 203-977-4068 or rfrager@stamfordct.gov.

THE CITY OF STAMFORD IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

#### INFORMATION CONCERNING STAMFORD RESIDENCY POINTS

Police Officer applicants who intend to apply for five (5) residency preference points must read this information entirely before completing the Residency Credit Application and Affidavit.

In order to qualify for five (5) points residency credit in accordance with Ordinance **1178**, the Human Resources Division requires that you attest and provide irrefutable evidence to substantiate that you have been domiciled in the City of Stamford, Connecticut for a period of at least 12 months prior to the date of the receipt of application for the entry level police officer exam.

For purposes of this application, "domiciled" is defined to be "that place where an individual has his/her true, fixed and permanent home, where he or she normally eats and sleeps and maintains his or her normal personal and household effects." Applicants' who have a permanent home in Stamford but resided elsewhere during some or all of the required time period for the sole purpose of attending school or ordered U.S. Military Service will qualify for Credit.

Residency points will be awarded only to candidates who submit a timely, signed, Residency Credit Application and Affidavit and achieve a passing score on the examination.

#### DOCUMENTED PROOF OF RESIDENCY MUST BE PROVIDED AT THE TIME OF APPLICATION.

Documents that may be submitted in support of a residency claim include, but are not limited to, a copy of a lease or mortgage in the candidate's name plus one of the following (also in the candidate's name): cable TV, electric, gas, oil, telephone or water utility bill; checking or savings account statements; or credit card statements.

The City of Stamford reserves the right to accept other documents, in lieu of the above, under special circumstances, which substantiate living arrangements, such as residing with parents, etc., as determined by the Human Resources Division. **REMEMBER THAT YOU MUST PROVE RESIDENCY OVER A PERIOD OF TIME.** Therefore, you will be expected to produce documentation as described above.

Insufficient, incomplete, improper or untimely documentation will result in the denial or forfeiture of residency credit. Evidence is subject to additional verification during the post job offer background check. As in the case of any intentional misrepresentation of a material fact on an employment application, candidates who are determined to have intentionally misrepresented or falsified facts concerning Stamford residency shall be disqualified or dismissed. The decision of the Director of Human Resources in all related matters is final and not subject to appeal.

#### **RESIDENCY CREDIT APPLICATION AND AFFIDAVIT**

Last Name

First Name

(Please print)

000 - - -Social Security Number (Last 6 digits only)

### ACKNOWLEDGEMENT AND CERTIFICATION

I hereby attest in good faith that I: 1) am currently a bona fide resident of the City of Stamford, Connecticut; 2) have been domiciled in the City since at least 12 months prior to receipt of this application.

I have read the "Information Concerning Stamford Residency Points" and understand that I bear the burden of proof to support my claim for residency points at the time of application.

I understand and agree that: 1) If I am unable to substantiate my claim at that time, I will be denied, or will forfeit, the 5-point addition to my written examination score; and/or 2) if I submit false, inaccurate or misleading information. I am subject to immediate disqualification or dismissal.

Signature of Applicant

Date Signed

**Must be uploaded as an attachment at the time application is submitted.** Candidates applying for Residency Credit should make a copy of and retain this affidavit and the related information.