



POLICE OFFICER JOB ANNOUNCEMENT

HOW TO APPLY

The application period will open starting on **January 31, 2022 at 9:00am**; **only the first 2000 applicants will be considered** and will be contacted via Policeapp.com with details regarding the Physical Qualification Test, which will be held the weekend of **March 12-March 13 or March 19-March 20**. There will be a \$25 non-refundable application fee to apply for the test. **[Payable by Debit/Credit Card Only]**. The written test is scheduled for April 23 or April 24.

When applying through Policeapp.com you **MUST UPLOAD** the following documents:

- Unofficial or official college transcript or copy of degree (must include name of applicant and name of school)
- Updated resume
- DD214 (long form if applicable)
- **Documents must be in one of the following formats doc, docx, pdf, jpg, jpeg, gif, png**

The NJ TRANSIT Police hiring process is designed to identify the most qualified candidates for the position. At the completion of each stage of the hiring process, applicants will be notified of their status via Policeapp.com. **Only** those applicants meeting the standards of the NJ TRANSIT Police Department are selected to continue in the process.

CRITERIA FOR BECOMING A NJ TRANSIT POLICE OFFICER

A candidate will be rejected from the selection process that has intentionally misrepresented, falsified, or concealed material and that, upon submission of any official document (online or otherwise), made a false statement, or attempted to practice any deception or fraud in this initial application, examination, interview, background, or in securing eligibility for appointment.

Read the Minimum Qualifications carefully prior to applying through Policeapp.com. Only those applicants who meet the minimum qualifications will be allowed to proceed in the selection process. Partial or incomplete document submission will not be accepted and will disqualify you from the selection process & applications fees will not be refunded.

MINIMUM REQUIREMENTS:

To be considered as a NJ TRANSIT Police Officer, you must meet all of the following requirements.

Failure to meet and provide appropriate documentation that demonstrates fulfillment of these requirements when applying through Policeapp.com will result in your disqualification from the NJ TRANSIT Police Officer selection process.

AGE

- Candidates must be at least 21 years of age by September 6, 2022 and **NOT** have reached their 35th birthday at the time of appointment to the Police Academy Training Program ("PTC"); unless covered by the PTC age requirement guideline New Jersey Statute; **N.J.S.A. 43:16A-3**

CITIZENSHIP

- Candidates must be citizens of the United States on the date of application submission, and never have renounced United States citizenship.

DRIVER'S LICENSE

- Candidates must have a driving record in good standing and valid motor vehicle driver's license on the date of application submission.

EDUCATION (Achieved by 6/1/2022)

A candidate **MUST** Have:

- A Bachelor's degree; **OR**
- Sixty (60) college credits, plus one (1) year of full-time or part-time experience as a first responder (e.g. Paramedic/ EMT/ ClassI/ ClassII/ Police Dispatcher/ Corrections/ Firefighter/ or related); **OR**
- Thirty (30) college credits plus at least two (2) full years of continuous active duty military service with an honorable discharge.

Failure to provide proof that you have satisfied minimum requirements on the date of application submission will eliminate you from further consideration as a NJ TRANSIT Police Officer Candidate.

AUTOMATIC DISQUALIFICATION FACTORS:

Applicants are advised that the NJ TRANSIT Police Department will automatically disqualify any applicant who does not meet the general requirements as detailed in the eligibility requirement section.

An applicant will be automatically disqualified if he/she meets one or more than one of the following factors:

- The applicant has any felony convictions in any State or be under indictment or have a pending felony case.
- The applicant has been convicted of, or plea agreement to, any offense involving domestic violence.
- The applicant has a conviction of an unlawful sexual offense.
- The applicant was adjudicated by the court to be in violation of any person's civil rights in this State or any other State.
- The applicant was found by an employer to have violated any person's civil rights in this State or any other State.
- The applicant is subject to a restraining order for harassing, stalking, or threatening.
- The applicant has a dishonorable discharge from any branch of military service or law enforcement agency.
- The applicant was convicted of an offense involving or touching on previous public office position or employment. See N.J.S.A. 2C:51-2(d).
- The applicant has a conviction of two or more offenses of driving while intoxicated as defined under N.J.S.A. 39:4-50 or has a conviction of driving while intoxicated as defined under N.J.S.A. 39:4-50 within the last five years.
- The applicant has forfeited their right to public employment under NJSA 2C:51-2.

SELECTION PROCESS:

Throughout this selection process, you will be required to present two forms of identification, one of which will need to be a valid government issued photo identification (e.g., photo driver license, photo identification issued by the County Clerk's Office, passport, Motor Vehicle ID, Military ID).

The selection process consists of the following and applicants should be prepared to participate in every part of the selection process. Applicants will be notified of their status and certain test results via Policeapp.com. Please use an email address that will remain with you for at least one full year:

- Apply through Policeapp.com starting on January 31, 2022 at 9am, when applying you **MUST UPLOAD** an unofficial or official college transcript or degree and an updated resume. There will be a \$25 non-refundable application fee when applying **(Payable by Debit/Credit Card Only)**
- Physical Qualification Test
- Written Examination
- Extensive Qualifications Screening
- Panel Interview
- Extensive Background Investigation
- Comprehensive Medical Examination and Mandatory Psychological Evaluation

SUBMISSION:

All submissions through Policeapp.com will be reviewed to determine minimum qualifications, automatic disqualifiers, and completeness. Successful applicants will be invited to the Physical Qualification Test. As determined solely by the agency, partial or incomplete document submission will **not** be accepted and will disqualify you from the selection process.

PHYSICAL QUALIFICATION TEST (PQT):

The purpose of this test is to ensure that each applicant meets the entry-level physical performance standards for the department and to ensure recruits are in satisfactory physical condition for acceptance by an approved police academy. The candidate must perform a PQT. Failure of any one exercise will disqualify the applicant and remove them from the current selection process at that time. The tests consist of:

- Vertical Jump: 15 inches
- 1 Minute Sit-Up: 28 repetitions
- 300 Meter Run: 70.1 seconds or less
- Minute Push-up: 24 repetitions
- 1.5 Mile Run: 15:55 minute or less

Applicants that pass the PQT will be invited to the Written Examination. The written exam is scheduled for April 23 or 24.

The following will assist you in the preparation for the NJ TRANSIT Physical Qualification Test:

- Cardiovascular exercise 30-40 minutes, 3-4 times a week (i.e. aerobics, jogging, walking, and swimming) or participation in any activities that build up your endurance and level of fitness gradually
- Various calisthenics and strength training exercises in order to increase upper and lower body strength
- Maintaining a well-balanced diet for several days before the test
- A good night's sleep the night before the test
- Refraining from drinking a lot of liquids or eating a big meal immediately before the test
- Maintaining complete hydration, the day of the test

Physical Qualification Test Appropriate Clothing

On the day of your test, wear athletic clothing. Examples of athletic clothing are sweatshirt or T-shirt; sweat pants or shorts and sneakers. All exercises will be administered indoors; please dress accordingly.

WRITTEN EXAMINATION:

The written test consists of five content areas designed to evaluate the competencies needed to effectively perform the duties of a NJ TRANSIT Police Officer. Information regarding an Entry-Level Police Officer Candidate Study

Guide *is available exclusively* from International Personnel Management Association-Human Resources (IPMA-HR). *You can order this online for \$20.00*

at <https://www.publicsafetycompass.com/product/poa-cognitive-series-study-guide/>.

This study guide is designed to help entry-level police officer candidates prepare to take any of IPMA-HR's entry-level police officer tests.

Please note The NJ TRANSIT Police Department does not endorse any other study guide or study group.

QUALIFICATION SCREENING:

Upon successful completion of your submission through Policeapp.com, passing of the Physical Qualification and Written Examination phase, all information will be collected and assessed by a review panel.

Applicants selected to move forward to the panel interview phase will be advised via Policeapp.com. It is your responsibility to keep your email up to date.

BACKGROUND INVESTIGATION:

A comprehensive pre-employment background investigation will be conducted by the NJ TRANSIT Police Department on all candidates that pass the panel interview. Candidates will be required to sign appropriate authorizations that will permit full investigation and complete disclosure of personal information. Candidates who do not report their complete background record and do not provide complete and truthful answers during the background investigation will be disqualified from the selection process at any time.

PRE-EMPLOYMENT MEDICAL EXAMINATION:

An offer of employment is contingent upon the successful completion of a pre-employment medical examination. The medical examination is conducted to determine the candidate's ability to perform the essential functions of a NJ TRANSIT Police Officer. Upon successful completion of the medical examinations, the candidate will be eligible for employment as a NJ TRANSIT Police Officer and sworn into a certified Police Academy.

SALARY:

\$55,833 Non-Certified *

(*While attending the Police Academy)

\$64,422 NJ PTC Certified

SCHEDULE:

4 days on 3 days off schedule; 10 hour days.

BENEFITS:

Each full-time sworn member will receive benefits in accordance with the current collective bargaining agreement. These benefits include a major medical health plan, a prescription plan, dental insurance, and a group life insurance as part of the Police & Fire Retirement System.

ACADEMY/FIELD TRAINING PROGRAM:

Police Training Commission candidates who successfully complete all of the evaluation components are subject to one-year probation from date of employment. Non- Police Training Commission candidates who successfully complete all of the evaluation components are subject to one-year probation from graduation from a certified Police Academy. Candidates will be assigned to a sixteen-week Field Training Program after graduation from a certified Police Academy. As a NJ TRANSIT Police Officer, you will be assigned to various locations throughout the state. All sworn officers of the NJ TRANSIT Police Department are fully certified by the New Jersey Division of Criminal

Justice, Police Training Commission. Candidates **MUST** be able to accept assignments throughout the state of NJ.

ABOUT US

MISSION STATEMENT

The mission of the NJ TRANSIT Police Department is to maintain public order and safety while deterring and preventing terrorism and crime throughout the NJ TRANSIT system.

VISION STATEMENT

We will accomplish our mission through intelligence led policing and counter-terrorism based approaches in all of our policing strategies. Our commitment to exceptional public service, will act as the foundation in guiding our relentless crime prevention and suppression efforts. This vision exemplifies our pursuit of excellence in setting the standard in transit policing throughout the country.

CORE VALUES

- Honor
- Commitment
- Integrity
- Courage

**If at any time you have questions, please email the NJ TRANSIT Police Recruiting Unit at [NJTPD ExamQuestions@njtransit.com](mailto:ExamQuestions@njtransit.com)
NJ TRANSIT is an Equal Opportunity Employer**