



JEFF ALMER
CHIEF

WASHINGTON TOWNSHIP POLICE DEPARTMENT

1 EAST SPRINGTOWN RD.
LONG VALLEY, NEW JERSEY 07853



908-876-3232
FAX 908-876-5655

FULL TIME POLICE OFFICER TESTING ANNOUNCEMENT

Washington Township is an Equal Opportunity Employer

Applicants must:

- Be a United States citizen
- Be between the ages of 18-35
- Have a valid driver's license. Applicant must be a New Jersey resident and have an NJ driver's license prior to appointment
- Be of sound moral character which will be verified by a background check
- Have a minimum of an Associate Degree or have earned at least 60 college credits from an accredited College or University or have completed a minimum of three years active military service concluding with an honorable discharge. (All college requirements must have been completed by 9/30/2022)

Application Process:

- **Written Exam:** The NJ Chiefs of Police Association exam will be given on **Monday October 3, 2022 at 6:00 pm at the Morris County Public Safety Academy 500 West Hanover Ave, Morristown, NJ 07960**. Applicants must be in their seats prior to 6pm or they will not be admitted.
- Download the "Important Information and Required Forms" from PoliceApp for information on this exam
- Applicants must pass the written exam to move to the next phase of the hiring process
- **Physical Agility Exam:** If you are invited to participate based on a passing score on the written exam you must bring a signed physicians release form. This form can be downloaded from the PoliceApp "Important Information and Required Form" section. **Date and time to be determined.**
- **Department Oral Interview:** Upon successful completion of the written and physical agility exam applicants will move onto the interview phase. **Date and time to be determined.**
- **Remaining phases:** If selected to advance the remaining process will include a background investigation, psychological screening, medical screening and drug testing.
- **PTC certified applicants** are NOT required to take the written or physical agility exam. Any applicant who has a valid PTC certification will begin the process with the department oral interview. All paperwork must still be completed.

Benefits:

- Competitive salary
- Pitman schedule
- Full medical and dental benefits, holiday pay, vacation, personal time and sick leave. Enrollment in the NJ Police and Fire Pension System.

COVID-19 Information:

- All applicants must follow the Morris County Public Safety Building rules and complete any required forms.
- If you are ill, have been exposed or tested positive for COVID-19 you should not attend the testing process without clearance from a doctor.

Questions can be directed to Lieutenant Chris Bratus at cbratus@wtpdmorris.org.



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Applicant Process

Thank you for your interest in the Washington Township Police Department. In order to be eligible to meet our agencies criteria a candidate **MUST** meet the following minimum requirements. The Washington Township Municipal Code 27-6 mandates these requirements. There are **NO** exceptions.

1. Be a citizen of the United States
2. Be between the ages of 18-35
3. Have a valid New Jersey driver's license prior to appointment
4. Be of good moral character
5. Have a minimum of either and Associate degree from an accredited College or University, have earned at least 60 college credits from an accredited College or University or have completed a minimum of 3 years active military service concluding with an honorable discharge. **All college requirements must be completed prior to September 30, 2022.**

Please follow the application directions carefully; failure to do so will eliminate you from the process. The preliminary packet contains all the forms you will need for the examination process and is loaded on PoliceApp.com.

Your two page application and application fee must be completed on PoliceApp.com by September 28, 2022. All other required forms, essential functions of a police officer, physical agility hold harmless agreement and physicians release form should be signed and loaded into PoliceApp.com. You will also need to bring hard copies of these documents as instructed. **Application and fees will only be accepted through PoliceApp.com. Any missing documents will be grounds for removal for the process.**

Phase 1. Written Examination

The New Jersey State Chiefs' of Police Association will administer and score the written examination. The examination will be held at the Morris County Public Safety Academy, located at 500 West Hanover Ave, Parsippany, NJ (directions are available at www.morrisacademy.org). The examination will be held on Monday October 3, 2022 at 6pm. Candidates will be informed via email from PoliceApp.com whether they have advanced and when to report for the physical agility examination. **DO NOT CALL OR EMAIL POLICE HEADQUARTERS FOR TEST RESULTS.**

1. No applicant will be admitted into the test after the examination begins. You are **NOT** entitled to a refund if you are late for the written examination. Applicants are required to bring two #2 pencils to the written examination and a valid photo identification.
2. There are **NO** refunds of the application fee after the written examination.
3. If you fail to appear for the written exam you will be disqualified from the hiring process.

4. Upon receiving notification that you have passed the written exam, you must be prepared to schedule an appointment with your physician to have your medical waiver form completed and signed prior to the physical agility exam. Failure to have this form completed will disqualify you from the hiring process.
5. If you have any disability that may interfere with you taking the written examination you can contact Lt. Chris Bratus (cbratus@wtpdmorris.org), prior to September 30, 2022 to determine if there is a reasonable accommodation.

Phase 2. Physical Agility Examination

Phase 2 of the selection process is a physical agility exam. The date, time and location will be announce electronically via PoliceApp.com to the applicants who have successfully passed Phase 1. A detailed list of the exercises conducted is attached on the Physicians Release Form. Failure to arrive at the date and time assigned to you will result in your removal from the hiring process.

Applicants who are notified to respond for Phase 2 MUST bring:

1. Physicians release form, signed by a physician certifying that you are physically able to participate in the examination.
2. A valid photo identification
3. Water
4. Athletic attire and sneakers

If you do not bring a signed physicians release form you will not be permitted to participate in the physical agility exam and you will be eliminated for the hiring process. There will be no excused absences or re-testing.

Phase 3. Department Oral Interview

Oral interviews will be conducted at Washington Township police Department, located at 1 East Springtown Road, Long Valley, NJ. The candidate will also be provided with a question to answer in writing. The candidates who have successfully completed Phase 2 will be notified electronically via PoliceApp.com of the date and time of their interview. Candidates will then be ranked highest to lowest. **DO NOT CALL OR EMAIL THE DEPARTMENT FOR YOUR SCORES. NO INTERVIEWS WILL BE RESCHEDULED AND FAILURE TO ATTEND AT YOUR ASSIGNED DATE AND TIME WILL DISQUALIFY YOU FROM THE HIRING PROCESS.**

Based on the number of openings, the Command Staff will conduct a second set of interviews on a separate day. Notification of this interview will be sent electronically through PoliceApp.com. Upon successful completion of Phase 3 applicants will be sent for medical and psychological screenings.

The psychological phase, background investigation and medical examination will be on a pass/fail basis. Candidates will be advise when and where to report for these phases. The candidate will also be completed a background investigation packet to complete.

Good luck in the process and thank you for your interest in the Washington Township Police Department.

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PATROL OFFICER ESSENTIAL FUNCTION ACKNOWLEDGEMENT

Name: _____

Last

First

Middle

Date of Birth: _____

Social Security Number: _____

Attached is a list of essential functions police officers in the agency are expected to perform on a routine basis. Please review the attached list carefully. If you have any questions concerning those essential functions listed on the attached sheets please contact Lt. Chris Bratus at cbratus@wtpdmorris.org.

If you believe that you are able to perform these essential functions and wish to be further considered for the position of patrol officer, please sign and date this form and return it at the written exam check in. If you successfully complete you will be required to pick up a detailed application and return it by the date specified. If you advance pass the oral interview phase you will be required to submit fingerprints, sign a waiver authorizing the release of personal and/or confidential information for an extensive background investigation. The hiring process will include a medical and psychological exam.

A drug test will be administered at least once during the hiring process. All members of this agency are subject to random drug testing throughout their employment. A positive test for illegal drugs will result in termination and bar future law enforcement employment.

Applicants signature

Date



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Patrol Officers Essential Functions. This list is comprehensive but not exhaustive of potential functions.

- Walk, sometimes for long periods, in extreme weather conditions, in physically hazardous conditions and locations.
- Run or sprint for short or long distances in extreme weather conditions, in physically hazardous conditions and locations.
- Ascend and descend stairs
- Climb over, pull up over, jump obstacles
- Jump down from elevated surfaces and areas
- Climb and crawl through openings
- Balance on uneven or narrow surfaces
- Use body force to gain entrance or break through barriers
- Push objects, vehicles, or persons
- Pull objects or persons
- Lift and carry objects or persons
- Drag objects or persons
- Sit or stand for extended periods of time
- Employ defensive tactics, using balance, leverage, concentration of power and opponents energy
- Swim
- Operate a motor vehicle, during the day or night, in emergency situations, at high rates of speed, on the open road or in congested traffic, in unsafe conditions caused by factors such as fog, smoke, rain, ice or snow
- Detain individuals
- Stop suspicious vehicles or individuals
- Pursue fleeing suspects in a vehicle or on foot
- Disarm people
- Restrain or subdue resisting people
- Effectuate a full physical custody arrest, forcibly if necessary, using handcuffs or other restraints
- Conduct surveillance
- Perform law enforcement patrol functions on foot or in a vehicle
- Issue summons
- Direct traffic, sometimes for long periods of time, using hand signals, whistles, flares, barricades, etc
- Observe, record, recall and report incidents and information
- Operate radar equipment
- Administer field sobriety tests
- Operate computer equipment
- Operate a fire extinguisher
- Fingerprint, photograph and video record individuals, objects and scenes
- Transport citizens, prisoners, and committed mental patients, using handcuffs and other restraints, when appropriate
- Work rotating shifts including holidays and weekends
- Maintain mental alertness and readiness to act, even during long periods of calm and inactivity
- Identify, collect, label and preserve evidence
- Secure the scene of a crime, emergency or disaster
- Stand guard at the scene of a crime, emergency or disaster to prevent damage, loss or injury

- Control Crowds
- Secure and evacuate persons from particular areas, using either verbal commands or the appropriate degree of physical force
- Administer first aid
- Physically check buildings and properties
- Mediate hazardous conditions by direct action or notification or appropriate authority
- Perform searches for people in buildings, vehicles, and large outdoor areas, which may involve seeing feeling, and detecting minute objects, and walk for long periods of time
- Search for missing, wanted, or lost persons and evidence
- Legally possess, carry and retain controls of firearms
- Load, unload, aim and fire a handgun and a patrol rifle in day or night conditions from a variety of body positions at the proficiency level equal to or higher than the minimum qualification standards set by the Attorney General.
- Understand and follow orders, polices, directives and procedures
- Accept directions and function as part of a team
- Communicate effectively verbally and in writing, detailing incidents
- Prepare written reports, using appropriate grammar and spelling
- Read and comprehend legal and non-legal documents, including reports, warrants and affidavits
- Communicate effectively over a telephone or police radio, initiating or responding to verbal communications
- Testify in Court
- Promote common goals and objectives of the agency
- Communicate with juveniles in various settings
- Mediate disputes and confrontations with hostile and potentially violent individuals
- Make timely and sound decisions in stressful and non-stressful situations
- Perform a variety of tasks involving different and sometime contrasting skills in rapid succession during short periods of time while under physical and mental stress
- Exercise independent judgement in determining reasonable suspicion to detain, probable cause to search and arrest and use the appropriate amount of force
- Endure verbal, mental and physical abuse, including threats, taunts and insults to self, family and fellow officers
- Withstand exposure to and deal appropriately with stress involved in dealing with hostile views, opinions and behavior in antagonistic settings; with crime victims, accident victims, disaster victims, and their families; with incidents of suicide, domestic violence and homicide

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PHYSICAL AGILITY TESTING HOLD HARMLESS AGREEMENT

The physical testing that you are about to undergo will involve nine major segments of physical fitness and exercise

1. PUSH-UP 30 seconds
2. SIT-UPS 30 seconds
3. SQUAT THRUSTS 30 seconds
4. STANDING BROAD JUMP
5. HORIZONTAL LADDER 30 seconds
6. VERTICAL WALL CLIMB Timed
7. PULL UPS no time limit
8. AGILITY RUN timed event
9. 1.5 MILE RUN timed event

All nine events are job related, non-discriminatory and designed to show how a candidate would perform in a situation related to law enforcement. There have been few, if any, complications for those participating in the testing program. If a candidate is not tolerating the stress of one of the segments, then the activity will be stopped. Risk of injury is possible in all physical activity, but is minimal and rare. Any injuries which do occur, **MUST** be reported to one of the test proctors immediately.

I (print your name) _____, in signing this form, state that I understand the description of the program and its possible implications. Further, I agree for myself, my heirs, dependents and personal representative not to assert any claim of suit for money damages against the Township of Washington, the Washington Township Police Department, and it's officers, the County of Morris, the Morris County Firefighter and Police Training Academy, and it's officers and employees, for pain and suffering, medical expenses, loss of wages, injuries, permanent disability or pecuniary losses by reason of any injuries or losses I or my heirs or my dependents may sustain during or as a result of my participation in activities conducted by the Washington Township Police Department at the Morris County Firefighter and Police Training Academy.

Candidates Signature

Date



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PHYSICIANS RELEASE FORM

Candidate's Name (Last, First, MI) _____

Candidate's Address: _____

Candidate's Date of Birth: _____

Candidate's Social Security Number _____

Candidate's Signature: _____

The above named candidate will participate in a physical agility test as outlined below.

Kindly examine the candidate to determine his/her fitness for participation in this physical agility test:

- | | |
|------------------------|------------------------|
| 1. PUSH UPS | 7. VERTICAL WALL CLIMB |
| 2. SIT-UPS | 8. PULL UPS |
| 3. SQUAT THRUSTS | 9. AGILITY RUN |
| 4. STANDING BROAD JUMP | 10. 1.5 MILE RUN |
| 5. HORIZONTAL LADDER | |
| 6. VERTICAL WALL CLIMB | |

The candidate is required to perform their maximum amount of exercises in the given time period. The candidate will have no rest period between events 1 through 5. Based upon the medical examination, the above named candidate is determined to be: (Please check the appropriate space)

_____ Medically fit to participate in the physical agility test.

_____ NOT Medically fit to participate in the physical agility test.

Physician's Name: _____

Physician's Address: _____

Physician's Signature and License Number

Date